

## Scrutiny Boards - Terms of Reference

Date: 10 June 2024

Report of: Head of Democratic Services

Report to: Scrutiny Board (Children & Families)

Will the decision be open for call in?  Yes  No

Does the report contain confidential or exempt information?  Yes  No

### Brief summary

- This report presents the terms of reference for the Scrutiny Board (Children and Families)
- While general Terms of Reference are applied to all Scrutiny Boards, the variations in the Scrutiny Boards' remits, together with their special responsibilities, are captured within Article 6 of the constitution.
- Further information is presented within this report to show how each of the five individual Scrutiny Boards align to 2024/25 Officer Delegated Functions and Executive Portfolios.
- In line with the Scrutiny Board Procedure Rules, the Scrutiny Boards will also continue to ensure through service review that equality and diversity/cohesion and integration issues are considered in decision making and policy formulation.

### Recommendations

- a) Members are requested to note the Terms of Reference as they relate to the Scrutiny Board (Children and Families).

### **What is this report about?**

- 1 This report presents the Terms of Reference for the Scrutiny Board (Children and Families).
- 2 The general Terms of Reference applied to all Scrutiny Boards are set out in Appendix 1.
- 3 The variations in the Scrutiny Boards' remits, together with their special responsibilities, are captured within Article 6 of the constitution (see Appendix 2).
- 4 Further detail has been provided to illustrate how each of the five Scrutiny Boards align to 2024/25 Officer Delegated Functions and Executive Portfolios (Appendix 3).

### **What impact will this proposal have?**

- 5 This report seeks to clarify the Terms of Reference for the Scrutiny Board (Children and Families).

### **How does this proposal impact the three pillars of the Best City Ambition?**

Health and Wellbeing       Inclusive Growth       Zero Carbon

- 6 The terms of reference of the Scrutiny Boards will continue to promote a strategic and outward looking Scrutiny function that focuses on the Best City Ambition.

### **What consultation and engagement has taken place?**

- 7 The Terms of Reference were formally considered and approved by the Council at the Annual General Meeting on 23 May 2024.

### **What are the resource implications?**

- 8 This report has no specific resource implications.

### **What are the key risks and how are they being managed?**

- 9 This report has no risk management implications.

### **What are the legal implications?**

- 10 This report has no specific legal implications.

### **Appendices**

- Appendix 1: General Terms of Reference applicable to all Scrutiny Boards
- Appendix 2: Article 6 of the constitution, outlining the variation in Scrutiny Board remits and any special responsibilities.
- Appendix 3: Scrutiny Board alignment with officer Delegated Functions and Executive portfolios 2024/25.

### **Background papers**

- None